

**JEFFERSON COUNTY HIGHWAY COMMITTEE  
MEETING MINUTES**

**Tuesday, October 2, 2012**

The Jefferson County Highway Committee met on Tuesday, October 2, 2012, at 8:00 A.M. for a meeting at the Highway Office.

**ROLL OF THE HIGHWAY COMMITTEE:**

Members present: Ron Buchanan; George Jaeckel; Glen Borland; Al Counsell; Blane Poulson

Members absent: None

Also Present: William Kern, Highway Commissioner  
Ann Jenswold, Highway Department  
Erik Coonen, Highway Department  
Brian Udovich, Highway Department  
Gary Petre, County Administrator  
Phil Ristow, Corporation Counsel  
John Molinaro, County Board Chairman  
Bill Buglass, Payne & Dolan  
Gene Kussart, Donohue & Associates  
Karyn Spory, Daily Union

Purpose of the meeting was to review and approve vouchers and other highway business.

**HIGHWAY COMMITTEE MINUTES:** The minutes from the September 4, 2012 Highway meeting, having been distributed in advance, it was moved by Mr. Borland and seconded by Mr. Counsell to approve the minutes as printed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Counsell, Poulson

NOES: None

ABSENT: None

ABSTAIN: None

**CORRESPONDENCE:**

- Wisconsin Department of Transportation regarding Transportation Aid

Newsletters:

- NONE

News Releases/Notices:

- NONE

**PUBLIC COMMENT:**

- Gene Kussart, Donohue & Associates – introduced himself and talked briefly with the Committee regarding his company and their services.

**HIGHWAY COMMISSIONER'S REPORT:**

- **Project/Construction Work**

CTH "E" (CTH "P" – CTH "F") – Rehabilitation, Pulverize, Pave

Rehabilitation and binder paving is complete

Update – Slope work is nearly complete, surface paving in early October

CTH "SC" (STH 16 – CTH "CW") – Construction, Pave

Construction is in progress on the north 1.0 mile

Update – Construction should be completed by mid October

CTH "B" (Rock Lake Road – CTH "V") – Mill, Pave

Small project will be completed in early May

Update – Project is complete

CTH "A" (CTH "S" – Lake Mills) – Major Culvert, Pulverize, Pave

Summer/Fall project

Update – Design work on culvert, road work will start in October

CTH "C" (Evenson Road – CTH A) – Design, Construction

Survey and design work is complete

Update – Design work should be completed in the next month – construction work will be in late fall or early spring

- **General Maintenance**

Crews are working on additional mowing needed on state and county highways

Crews have finished seal coat work on all county, town, and city roads

- **Winter Maintenance**

- **Office/Shop**

Shop employees are working on the set-up of the new tri-axle trucks

**OLD BUSINESS**

NONE

**NEW BUSINESS****9a. Discuss recommendation of “Site C” for the future site of the new highway facility**

County Administrator, Gary Petre, provided an update on the old Countryside offer. Mr. Petre stated that the other bidder had pulled their offer. With this updated information the County is the next bidder in line with their offer. Mr. Ristow stated that we could stay with the offer we have on the table, with making necessary changes to some of the dates, or make any changes the Committee may feel need to be changed. The Committee stated that this is a decision that the Infrastructure Committee needs to discuss. The Infrastructure Committee will be meeting tomorrow and will discuss the status of the County’s offer at that time. The Highway Committee set aside agenda item 9a based upon this new information. No Motion.

**9b. Review monthly financial account summary**

The Highway Commissioner discussed the financial account summary with the Committee, and answered questions. No Motion

**10. Highway Operations Report**

The Commissioner reviewed the operations with the Committee regarding current operations; CTH “SC” is on schedule and the bulk of the construction work is complete; CTH “E” is currently being paved north of the Interstate; CTH “A” pulverizing schedule is being worked on and should be started shortly. No Motion.

**REVIEW & APPROVE VOUCHERS:** The vouchers held the following totals resulting:

BILLS:	09/11/12	\$	181,545.96
BILLS:	09/17/12	\$	38,882.80
BILLS:	09/25/12	\$	147,658.95
BILLS:	10/02/12	\$	45,760.04
COMMITTEE:	AUGUST	\$	<u>322.18</u>
TOTALS:		\$	414,169.93

It was moved by Mr. Poulson and seconded by Mr. Jaeckel that the bills are allowed as reviewed.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson

NOES: None

ABSENT: Counsell

ABSTAIN: None

The next Highway Committee meeting will be Wednesday, November 7, 2012 at the Jefferson County Highway Department.

Motion by Mr. Jaeckel and seconded by Mr. Poulson to adjourn at 8:35 a.m.

Carried by the following roll call:

AYES: Buchanan, Jaeckel, Borland, Poulson

NOES: None

ABSENT: Counsell

ABSTAIN: None

Approval:

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Al Counsell, Secretary